

# RECORD OF PROCEEDINGS

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## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FALCON HIGHLANDS METROPOLITAN DISTRICT

- Held February 12, 2018 at Falcon Fire Station No. 3, 7030 Old Meridian Road, Peyton, CO 80831 at 5:30 p.m.
- Attendance The regular meeting of the Board of Directors of the Falcon Highlands Metropolitan District was called and held as shown above in accordance with the statutes of the State of Colorado. The following Directors, having confirmed their qualifications to serve on the Board, were in attendance:
- Grace Harman, President  
Steven J. Davis, Vice President  
Timothy Dickey, Secretary  
Kevin Haas, Treasurer  
Tonia Joyner, Assistant Secretary
- Others in attendance:
- Carrie Bartow and Josh Miller; CliftonLarsonAllen LLP  
Mike Barnes; Kennedy/Jenks Consultant  
Chris and Dani Kuhlmann; Peak Gymnastics
- Call to Order Director Harman noted that a quorum of the Board was present and therefore called the regular meeting of the Board of Directors of the Falcon Highlands Metropolitan District to order at 5:34p.m.
- Approval of Agenda Upon a motion duly made by Director Haas, seconded by Director Joyner and, upon vote, unanimously carried, the Board approved the agenda, as presented.
- Community Comments Ms. Kuhlmann, Mr. Kuhlmann's wife, asked questions tied to the water tap policy timeline.

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- Consent Agenda
- A. Consider Approval of January 16, 2018 Special Meeting Minutes
  - B. Review and Consider Approval of December 31, 2017 Unaudited Financial Statements
  - C. Review and Consider Approval of Current Claims

Upon a motion duly made by Director Haas, seconded by Director Joyner and, upon a vote, unanimously carried, the Board approved the Consent Agenda, as presented.

- Manager Matters
- A. Manager Report

Discussion ensued regarding the SCADA system and its potential system failure. The Board determined that a thorough review of all systems would be conducted and a detailed checklist will be created.

- B. Update on Operations

No action needed.

- C. Review and Consider Proposals for Summer Landscaping Position

Following discussion, the Board decided that they are willing to try hiring a summer landscaping position; however, they are worried that one application will not be sufficient. The Board is hopeful that adding this position will assist in reducing Mr. Dodd's work load.

Upon a motion duly made by Director Dickey, seconded by Director Davis and, upon a vote, unanimously carried, the Board approved the proposal for a summer landscaping position.

- D. Discuss Capital Concrete Funds

Ms. Bartow informed the Board that a portion of the general fund could be moved if it is needed to fund plant enhancements; however, she warned that this may not be the best idea, with El Paso County still needing acceptance of other sidewalks. Ms. Bartow will follow up once more information is known regarding the plant upgrades.

- E. Other

None.

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## Engineering Matters

### A. Water Engineer Report

Mr. Barnes presented the water engineering report to the Board.

### B. Review and Consider Approval of Water Facility Master Plan

Mr. Barnes reviewed the water facility master plan with the Board.

Upon a motion duly made by Director Dickey, seconded by Director Haas and, upon a vote, unanimously carried, the Board approved the water facility master plan, as presented.

## Financial Matters

### A. Review and Consider Approval of Proposed Rate Schedule

Discussion ensued regarding final changes of the fee schedule, which were not included during January's Board meeting. Mr. Miller stated that a notice of fee change will need to be posted on the SDA website no later than 30 days prior to the March 19<sup>th</sup> Special Board Meeting.

### B. Other

None.

## Legal Matters

### A. Legal Report

Mr. Miller informed the Board that if they had any questions regarding the February legal report, he would forward them to the legal team. The Board had no questions.

### B. Discuss May 2018 Election Calendar

Ms. Bartow reviewed the 2018 election calendar with the Board. The Board inquired as to when they would receive self nomination forms. Mr. Miller stated that CLA or Seter & Vander Wall, P.C. will distribute self nomination forms to all Board members up for election as soon as possible.

### C. Other

None.

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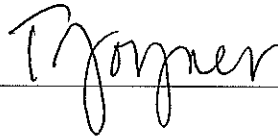
Director Items      A.    Playground Update

   No new information.

Other Business      A.    Set Next Board Meeting – Monday, March 12, 2018 at 5:30 p.m.

   The Board decided to move the next District meeting to Monday, March 19<sup>th</sup> to allow adequate time for posting the notice of fee increases. A quorum for Monday, March 19<sup>th</sup>, 2018 was confirmed.

Adjournment                      Following discussion, upon a motion duly made by Director Dickey and seconded by Director Haas, the Board adjourned the meeting at 6:47 p.m.



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Secretary of Meeting